

Embodysdance Executive Committee Meeting Minutes: 3/7/10

Present: Neil Egan, Caryn Spain, Ishwari Sollohub, Kathleen Fallon, Poki Piottin, John Cavanagh. Kathleen took minutes, Neil was Timekeeper, Ishwari Vibes Monitor, and Caryn Actioneer.

Meeting Time: 6–8:30

Consensus Statement Read, ED Community Meeting Minutes and Structure Committee Documents Reviewed.

Check-In of members regarding intentions for service, understanding of our purpose, and agreements regarding conduct of meetings. Agenda/Minutes format is Topic, Decisions, and Actions. Circling meeting format for this meeting, re-visit at next meeting.

Agenda Items:

1. Topic: Procedure for Submission of Agenda Item Proposals:

Decisions: a. We will get a binder and put “Agenda Item Proposal” forms in binder, to be kept at the dance space. We will post proposal form on website.

b. When someone submits a proposal form, they will be notified within 30 days when their proposal will be reviewed, what further information may be needed for the review, and whether they need to be present to advocate for their proposal.

Actions: Kathleen to get Binder with paper copies of Agenda Proposal Forms. John to post proposal form on website.

2. Topic: Policy for Openness of Meetings:

Decisions: a. Minutes to be sent to EC members for approval within 48 hours of meeting, and posting on ED website within 5 days of meeting. Silence equals approval.

b. Community members to request attendance at an EC meeting in advance on an Agenda Item Proposal Form.

c. Actions: Minutes Taker to send minutes to EC members within 48 hours for review, to be posted on website within 5 days, all members to send revision/change concerns relative to Minutes within 3 days. Silence equals approval.

3. Topic: Quorum of four at EC Meetings and two members of EC to be present at Community Meetings.

Decision: Affirmed.

Actions: Need to decide who will attend 4/18 Community Meeting at next EC Meeting.

4. Next EC Meeting: March 14, 1 pm, Caryn’s House.

5. Next Community Meeting: April 18, 2010.
6. Topic: Transition/Communication with Creative Director:

Decision: Ishwari will serve as temporary liaison with Creative Director, keep her updated on what is going on, as will CD's ability to access minutes on website.

Actions: Ishwari to speak with CD/Tracy regarding meeting. Topic of how EC will interface with CD will be on agenda for next EC meeting.

Items for Next EC Meeting

- 1) Tenth Anniversary Party Budget
- 2) Legacy Video
- 3) Notice of Unavailability of Tuesday Night Dance Space
- 4) Reversal process for Community of EC actions.
- 5) EC meeting process/how we communicate during meetings
- 6) How EC communicates in-between meetings
- 7) EC Meeting Schedule
- 8) How EC interfaces with Creative Director.